

**Minutes for the City of Worthington Hills**  
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**Website: [www.cityofworthingtonhillsky.gov](http://www.cityofworthingtonhillsky.gov)**

**Date:** May 18, 2021

**Present:** Robert Stonum                      Crystal Adams                      Susan Maupin                      Dennis Metcalf  
Steve Schwager                      Dan Small                      Bev Lush  
Harold Hall was in attendance via video conferencing.

**Citizens Present:** 1

**Derby City Protection:** Officer Mason

The meeting was called to order at 7:00 pm by Mayor Stonum with motion by Commissioner Metcalf and seconded by Commissioner Maupin. The Pledge of Allegiance to the Flag of the United States was recited, followed by a moment of silent prayer.

**Minutes:** The April 2021 minutes were brought up for approval. Motion was made by Commissioner Adams and seconded by Commissioner Maupin to approve the minutes. Vote was unanimous.

**Financial Report:** The April Financials had been distributed to the Commission for review and posted on COWH website prior to the City Meeting. Approval motion was made by Commissioner Maupin and seconded by Commissioner Metcalf. Vote was unanimous.

**Expense Review:** The cover sheet of May invoices along with invoice copies were passed around for Commissioners to review and initial. No approval motion was needed since Commissioners had already initialed and approved. Commissioner Hall will stop by the home of Clerk Lush to initial the cover sheet.

**City Attorney:**

- Second reading of the Tax Ordinance Series 2021 Ordinance #2. Approval motion made by Commissioner Maupin and seconded by Commissioner Adams. Roll Call vote and everyone voted Yes.
- Second reading of the Staff Salary Increase Ordinance Series 2021 Ordinance #3. Approval motion made by Commissioner Adams and seconded by Commissioner Hall. Roll Call vote and everyone voted Yes.
- Discussion of COWH issues with kids out in the city in the middle of the night without parental supervision. Attorney Schwager informed us that a warrant would need to be taken out against the parents to move further on this issue. It would require Description of the problem, Facts and Burden of Proof.
- Discussion of COWH residents who are persistent felons. Can't prevent them from moving in, but can watch for parole violations.
- Discussion of known drug houses and what can be done to clean up those situations.

**Old Business:**

- Mayor Stonum advised of the upcoming contract renewals including Property Maintenance and Snow & Ice.
  - o Property Maintenance expires July 21, 2021. Motion to advertise the bids in early June for 7-21 days was made by Commissioner Maupin and seconded by Commissioner Metcalf. Vote was 4-Yes, 1-No. Mayor explained that if a higher bid is chosen, it requires reasonings.
  - o Snow & Ice expired March 31, 2021. Bid advertisement needs to be posted prior to September 2021.
  - o Security Services expires July 1, 2021. Detective Mason explained that his contract hourly rate will increase from \$37/hour to \$48/hour. Commissioner Metcalf stated that Derby City Protection does excellent job. Mayor Stonum has done research with another city and finds that Derby City Protection provides more detail in their weekly reports. Their rate may be higher than other service

*companies, but they do a great job. No bid advertisement needs to be posted since the total annual amount is less than \$30,000. Motion to continue with Derby City Protection was made by Commissioner Adams and seconded by Commissioner Maupin. Roll Call vote and everyone voted Yes.*

- *Radio Checks – Mayor Stonum, along with others, missed the radio check last Saturday. This is serious and needs to be done monthly to assure radios are working on various channels.*
- *Commissioner Metcalf is still doing research on Disaster Preparedness Kits.*
- *2021-2022 Budget – Second reading by Attorney Schwager. Mayor Stonum advised he had updated Auditors’ fee and insurance premiums. It was decided that since no one had issues with the Budget numbers, we would move forward with approving the Budget at this meeting. Approval motion was made by Commissioner Adams and seconded by Commissioner Metcalf. Roll Call vote and everyone voted Yes.*

#### **New Business:**

- *Commissioner Adams discussed paving Middlesex. She has contacted Coldstream to see if they would be willing to pay for their portion of the paving. No response yet.*
- *Commissioner Adams discussed Paving?*
- *Mayor Stonum advised we need to be deciding which company will mail our tax bills this year. He suggested to use Mail Louisville again as they have done a good job in the past and on a timely basis. Motion to again use Mail Louisville was made by Commissioner Metcalf and seconded by Commissioner Maupin. Vote was unanimous except for Commissioner Adams who abstained.*
- *Mayor Stonum suggested that we have 2 different insert letters this year with one type going to owner-resident properties and a different one going to owner-rental properties advising and reminding them to register their properties with COWH. Discussion.*
- *Mayor Stonum advised that he received engagement letter from Welenken CPA’s with the cost of \$7,000 for the 2021 Audit. Motion to again utilize Welenken CPA’s services was made by Commissioner Adams and seconded by Commissioner Maupin. Vote was unanimous.*
- *Mayor Stonum mentioned the Cyber Insurance seminar that he attended on-line. After some discussion, it was decided that Clerk Lush’s laptop is the only hardware that would need to be protected and since we deal with open records, Treasurer Small was wondering what we would be trying to protect. Mayor Stonum advised it might lower our insurance rates and will have more information and discussion at the June meeting.*
- *Attorney Schwager will contact KLC for generic encroachment permit.*

#### **Commissioner Reports:**

##### **Property Commissioner Hall:**

- *Mowed - Primary City Property - 4-26-21, 5-1-21, 5-8-21, 5-15-21*
- *Mowed & Weed-eat - Secondary City Property - 4-18-21, 4-27-21, 5-2-21, 5-8-21, 5-15-21*
- *4/18/2021 - General Clean Up @ \$65.00 per hour – Trimmed weeds Large wooded area between Rustburg and Luray. Also, Trimmed weeds in Ditch between Rustburg and Queen Anne’s Ct. Trimmed weeds Large Green Space and around all trees on the Greenspace.*
- *5/5/2021 - Weed Control - Weed Man came out and conducted weed control - Boydton Court and The Flag Pole - 3 of 7 applications*
- *5/6/2021 - General Clean Up @ \$65.00 per hour - Removed tree, cleaned up mess at COWH Front Entrance and disposed of tree.*
- *5/8/2021 - General Clean Up @ \$65.00 per hour - Trimmed weeds at Lunenburg Dr. holding pond and ditch. Trimmed weeds in drainage ditch between Queen Anne’s and Lunenburg Dr. Trimmed weeds in Drainage ditch on Lunenburg Dr. across from Queen Anne’s Ct.*
- *5/10/21 - Received an email from Jaki Watson about her mother receiving several complaints on her property. She asked for the city meeting date and I sent her that information.*
- *5/12/21 - Received a call from a resident on Northumberland about 4017 Northumberland not mowing their grass.*
- *5/10/21 - Titus Downs called about driveway permits. I sent him to the website*

- 5/15/2021 - General Clean Up @ \$65.00 per hour - Trimmed weeds from Ditch between Rustburg Court and Queen Anne's Court. Picked up tree limbs in the same area. Front entrance removed tree stump from tree that fell. Trimmed weeds and picked up trash at front entrance.

**Utilities Commissioner Maupin:**

- April 29, Linda Beville emailed reporting a street light shade being askew due to the wind on Tazwell Treis Condos.
  - April 30, I reported the street lamp shade on Tazwell to LG&E for repair.
  - I placed tape on street light pole for LG&E, and emailed Linda Beville back.
  - May 7, I drove the city for the street light check.
  - May 9, Harold emailed reporting drainage ditch at 4703 Lunenberg Dr. is clogged.
  - May 17, I called and emailed MSD with pictures reporting the clogged drainage ditch at 4703 Lunenberg Dr.
  - May 18, MSD emailed back stating someone will be sent to clear drainage ditch at 4703 Lunenberg Dr.
  - Read and replied to all May emails.
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**Road Commissioner Adams**

- Responded to citizen inquiries and questions via phone and email.
- Called citizen about the light pole on Pulaski was possibly hit and was leaning. Confirmed with her that it was fixed to her satisfaction. Told her if it leans again to contact Utility Commissioner Maupin.
- Commissioner Hall reported that there are potholes starting to show up on Boydton. We'll need to assess and determine timeline and costs for road repair.
- Drove the roads of COWH with Mayor Stonum on May 7th to check for cracks and potholes.
- Mayor Stonum requested that I contact the City of Coldstream about the pavement on Middlesex to possibly set up a paving job for all of Middlesex where Coldstream pays their portion and COWH pays their portion. Called and emailed the City of Coldstream to see if they are interested. No response yet.

**Safety Commissioner Metcalf:**

- Drove City on several occasions.
- Went to storage area with Mayor Stonum on two occasions.
- Mayor Stonum and I talked to solicitors on two occasions and requested they leave the City.
- Issued 6 parking permits.
- Answered two emails.
- Received a call from Andrea Keith who lives on Luray Ct. She explained to me that while walking the city she walked down Rustburg Ct and was shot with a BB gun. It hit her in the left arm. Luckily she was not seriously injured. I reported this to Derby City Protection.

Mayor Stonum asked for update on the Lunenburg Drive drainage ditch. April 27 – MSD advised they checked it and it looked clear.

The meeting was adjourned at 8:15 PM with a motion by Commissioner Maupin and seconded by Commissioner Metcalf.

Signatures:

**City Clerk:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mayor:** \_\_\_\_\_

**Date:** \_\_\_\_\_